

TOWN OF NORRIDGEWOCK

CHECK ACCEPTANCE

POLICY STATEMENT

PURPOSE:

The Town wishes to facilitate the payment of taxes and other fees by its taxpayers. It will allow credit against balances due and/or fees assessed when payment is received in the form of cash, personal check, business check, money order, or Treasurer's or Cashier's check.

Payment in form of a personal or business check will be accepted for all transactions, except as excluded below. However, if a check is returned for nonpayment, the taxpayer will be assessed a \$25 fee. The taxpayer will be notified by mail of their bank's refusal to honor the check and given two weeks to provide payment in the form of cash, money order, or treasurer's/cashier's check. If the Treasurer/Tax Collector/Finance Director has received no response one week after mailing the initial demand letter, an official **Notice of Dishonor** will be sent to the taxpayer by certified mail. If the taxpayer fails to respond to this notice, the matter will be remanded to either the Sheriff's Department for collection in a timely manner.

Payment in the form of personal or business check will not be accepted in the following case:

If a taxpayer has presented two (2) checks which were returned for nonpayment within six (6) months, the taxpayer's check writing privileges would be suspended for the period of one year. If after reinstatement, the taxpayer again presents a check which is returned for nonpayment, their check writing privileges would be revoked permanently unless reinstated by a vote of the Selectmen.

Date: 11/07/2007 Signed by the following Selectmen:

Ronald Frederick, Rick Pomerleau, Victor Jepson, Richard Holt, Matthew Schaeffer.