



**Norridgewock TIF Advisory Committee
Meeting Minutes
May 23, 2023
4:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

John Malek, Chair
Todd Pineo, Vice Chair
Brandi Ireland (via Zoom)
John Lynch
Deanna Meservie

STAFF PRESENT

Richard LaBelle, Town Manager

MEMBERS ABSENT

Joselyn Doone
Ruth Keister

Also present for all or part of the meeting were Karen Rowbottom and Rob Rowbottom.

1. Call to Order

Mr. LaBelle called the meeting to order at 4:02 PM.

2. Introductions

With a newly composed committee, members introduced themselves and spoke about their professional backgrounds and relevance to the committee.

3. Election of Officers

Mr. Pineo NOMINATED John Malek as Chair. Seconded by Mr. Lynch. There being no further nominations; nominations were closed. John Malek is ELECTED Chair, 5-0 (Ireland, Lynch, Malek, Meservie, Pineo in favor; none opposed).

Mr. Malek NOMINATED Todd Pineo as Vice Chair. Seconded by Mr. Lynch. There being no further nominations; nominations were closed. Todd Pineo is ELECTED Vice Chair, 4-0-1 (Malek, Ireland, Lynch, Meservie in favor; none opposed; Pineo abstained).

There were no members of the committee presently interested in serving as Secretary. Mr. LaBelle will take responsibility for keeping meeting notes until a member of committee desires to assume the role.

4. Discussion/Action on April 25, 2023 Minutes

Mr. Lynch made a MOTION to approve the April 25, 2023 meeting minutes. Seconded by Mr. Pineo. MOTION PASSED, 5-0 (Malek, Pineo, Ireland, Lynch, Meservie in favor; none opposed).

5. Review of Committee Documents

Mr. LaBelle reviewed several documents that are relevant to the committee membership: TIF Revenue Allocation, TIF Advisory Committee Guidelines, TIF Account Balance, and Façade

Improvement Program Guidelines. There was an opportunity for question/answer and members were encouraged to continue to review the documents and bring questions, comments, etc. back for the next meeting.

6. New Business

Mr. Pineo made a MOTION to recommend approving the Façade Improvement Program Application for Rowbottom Farm (552 River Rd.) as presented, in a reimbursed amount of up to \$25,000. Seconded by Ms. Meservie. MOTION PASSED, 5-0 (Malek, Pineo, Ireland, Lynch, Meservie in favor; none opposed).

Project note: There was discussion about the need to clarify/include 'agriculture' in the Façade Improvement Program Guidelines. The Committee noted that this proposal did support a commercial entity, but the clarification for agriculture is something that should be reviewed in the future.

Mr. Lynch made a MOTION to recommend approving up to \$10,500 to fund the creation and installation of a mural to be placed at Emery Town Square. Seconded by Mr. Pineo. MOTION PASSED, 5-0 (Malek, Pineo, Ireland, Lynch, Meservie in favor; none opposed).

Project note: The mural is part of a vision for revitalization of the Downtown area and will help increase foot traffic in the area, especially in connection to the rail trail.

By consensus, the TIF Advisory Committee's regular meetings will now be held on the 4th Tuesday of each month at 5:00 PM.

7. Continued Business

None.

8. Other Business

Mr. Malek described the Compass Stones located off Upper Main Street and his desire to see an investment made to showcase the historic feature, possibly in the form of a panel. He will provide more information on a proposal at a later date.

9. Adjournment

There being no further business before the Board, Mr. Malek declared the meeting ADJOURNED at 5:01 PM.