



Norridgewock Sewer Commission
Meeting Minutes
April 24, 2023
4:30 PM
Conference Room, Norridgewock Town Office

MEMBERS PRESENT

Robbie Bickford, Chair
 Kristina Gossman, Vice Chair
 John Ames
 Heinz M. Gossman

STAFF PRESENT

Richard LaBelle, Town Manager
 Tim Lyman, Plant Operator

MEMBERS ABSENT

Ruth Keister

There were no other members of the public present for the meeting.

1. Call to Order

Town Clerk Richard LaBelle called the meeting to order at 4:30 PM.

2. Election of Chair

Ms. Gossman nominated Robbie Bickford as Chair; seconded by Mr. Gossman. There being no other nominations; nominations were closed. Robbie Bickford is ELECTED Chair.

3. Election of Vice Chair

Mr. Bickford nominated Kristina Gossman as Vice Chair; seconded by Mr. Gossman. There being no other nominations; nominations were closed. Kristina Gossman is ELECTED Vice Chair.

4. Election of Secretary

The Board declines to elect a secretary and will primarily rely on the Town Manager for note-keeping.

5. Review/Approve Minutes of October 17, 2022

Ms. Gossman made a MOTION to approve the minutes of October 17, 2022. Seconded by Mr. Gossman. MOTION PASSED.

6. Discussion/Action on Sewer Payment Policy

Mr. Bickford made a MOTION to approve and sign the Sewer Payment Policy. Seconded by Mr. Gossman. MOTION PASSED.

7. Review of Financials

The Commission reviewed year-to-date financials, as well as financials for year-ending December 31, 2022.

8. Public Comment

None.

9. **Discussion/Action on Wastewater Network Map Digitization**

Mr. LaBelle discussed the potential of seeking a vendor to digitize the wastewater network, which could be done in cooperation with a project planned for the Norridgewock Water District. There could be cost-savings, should the project be done cooperatively. There is also potential for funding support through the TIF.

Mr. Bickford spoke regarding the proposed project and stated that there may be grant opportunities, as well. The unanimous consensus of commissioners present was that the project should be moved ahead if funding outside of the Sewer Department could be secured.

10. **Other Business**

Mr. Lyman provided a proposal for an extended warranty option available to the sewer pickup. The proposal was prepared by Hight Ford, Inc. and offered an extended warranty for 72 months from the start date, up to 100,000 miles for a total cost of \$2,596. The commissioners do not take any action on this proposal, but the consensus at this time is opposed to the added warranty. The item can be considered at a future meeting before the current warranty expires.

11. **Adjournment**

Ms. Gossman made a MOTION to adjourn at 4:49 PM. Seconded by Mr. Gossman. MOTION PASSED.