



TOWN MANAGER'S REPORT

MAY 1, 2024

ADMINISTRATION

- The work at 13 Wade Street is complete, and the 90-day notice for redemption has been sent. The late legislative session put additional regulations into place for towns and cities to comply with disposing of property, but we are still on track. As of this point, it looks like we will be able to move on to releasing properties by the end of July.
- We replaced two double windows in the front office. One of the old windows had popped about a year ago. In replacing one of the windows, the outside bulletin board had to come down and was rotten. That is being replaced and should be done next week.

CODE ENFORCEMENT & PLANNING

- **Planning Board Meeting: Thursday, June 13, 6:00 PM**

ECONOMIC DEVELOPMENT

- **TIF Advisory Committee Meeting: Tuesday, May 28, 5:00 PM**

FINANCE & COLLECTIONS

- 30-day sewer notices will go out tomorrow on unpaid charges from April-June 2023; the lien is scheduled for June 6.
- Tax courtesy notices are being prepared and will go out in the next two weeks, ahead of 30-day notices on unpaid 2023 taxes. The courtesy notices will preempt fee-related notices.

LIBRARIES

- **Library Trustee Meeting: Thursday, May 23, 3:00 PM (note: new time)**

PARKS

- New playground chips should arrive next week.
- The rest of the new adaptive playground equipment should arrive in the next two weeks, and then we'll make a plan to install it, ideally with in-house staff. We'll plan something for a ribbon cutting once the install is complete and we can coordinate something with New Balance.
- Internet and surveillance at Ashley Wing Park are up and running.
- The trail maintenance building is complete and there is a just a small amount of residual groundwork that must be completed.

PUBLIC SAFETY

- We had our FEMA site visit to review four components of our disaster claim. The reports have been incorporated into our file, and we're clear on proceeding. I'm breaking out all expenses into several project categories so that they can be reviewed for reimbursement. The insurance claim on the Oosoola Park building is nearly complete, as I am finishing off the contents purchases and then will file invoices. Any gap in expenses not covered by insurance will be covered by FEMA.

PUBLIC WORKS

- A pre-bid meeting will take place next Tuesday for the Father Rasle and Sandy River Road projects. Bids will be due May 22; ideally, an award will be granted on June 5.

RECREATION

- Field Day was a great success. Thanks to all of the volunteers who turned out to get the fields ready for the season.

SEWER

- **The Sewer Commission will meet on Monday, May 13, at 4:30 PM**, at which time they will hear a presentation from Olver Associates about a proposed I & I study, the various methods and stages of completing the study, as well as the estimated costs.