



**Norridgewock Cemetery Committee
Meeting Notes
September 14, 2021
10:00 AM
Conference Room, Norridgewock Town Office**

ACCEPTED
10/06/2021

MEMBERS PRESENT

Kathy Hopkins
Becky Ketchum
Sallie Wilder

STAFF PRESENT

Richard LaBelle, Town Manager

MEMBERS ABSENT

Tasha Raymond
Reta Thebarger

No members of the public were present for the meeting.

Becky made a motion to nominate and elect Kathy as Committee Chair; Sallie seconded. The motion passed unanimously.

Kathy noted that the weeding, cleanup, and trimming had been completed shortly after the last meeting. She thanked Public Works for the quick attention. It was also noted that a section of Sunset View Cemetery has been weeded and cleaned up, which was a welcome improvement.

A brief discussion ensued regarding a draft of a checklist for inclusion with the Cemetery Ordinance when a new lot is purchased. Richard will work on developing a draft for review.

Unsure of whether or not an ordinance revision will be completed, it is noted that stones should be set on the easternmost side of the lot and interments to the west.

Are there opportunities for software? Mapping, data, etc. Presently the Town is compiling information in Excel, but this doesn't resolve mapping concerns. Of significant consideration would be the cost to such software, as well as its ongoing maintenance to ensure it doesn't go out of date with changing technology. There was also the Eagle Scout project, which was completed for Old Oak Cemetery on BillionGraves.com. *Note: The site requires you to register to access the information, but registration is free.* Does this present an opportunity for other cemeteries?

There is a perpetual care trust that has a balance of approximately \$104,000. Only the interest in this account may be spent, as the principal balance must be maintained. According to records, the interest accrued in this account, as of December 31, 2020 is just over \$37,000.

Kathy noted that when she was in Riverview Cemetery recently, the amount of poison ivy along the perimeter was worsening and that it may be worth considering having it sprayed this fall. Richard will contact Lynch Landscaping to see if that can be accomplished soon.

The committee would like to tour Oxbow Cemetery, which requires access across Hilton Farm. Richard will contact Jim about a good time to access the cemetery by vehicle or to make other arrangements for access.

Members of the committee adjourned from the meeting and went to tour Holbrook-Ingalls (Turk) and Williamson Cemeteries. They had intended to tour Witham Cemetery, but were unable to locate it.

The next meeting is scheduled for Wednesday, October 6, 2021. The meeting will begin at 10:00 am at the Town Office.