



**Norridgewock Board of Tax Assessors
Meeting Minutes
August 10, 2023
9:00 AM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Ronald Frederick, Chair
James Lyman, Vice Chair
Charlotte Curtis, Secretary

STAFF PRESENT

Richard LaBelle, Town Manager
Donna Moore Hays, Assessing Agent

No members of the public were present for the meeting.

1. **Call to Order**

Town Clerk LaBelle opened the meeting at 9:02 AM.

2. **Election of Officers**

Mr. LaBelle called for nominations for Chair. Mr. Lyman nominated Ronald Frederick. Seconded by Ms. Curtis. Mr. Frederick made a MOTION that nominations cease. Seconded by Mr. Lyman. MOTION PASSED. Mr. Frederick is ELECTED CHAIR.

Mr. Frederick called for nominations for Vice Chair. Ms. Curtis nominated James Lyman. Seconded by Mr. Frederick. Ms. Curtis made a MOTION that nominations cease. Seconded by Mr. Frederick. MOTION PASSED. Mr. Lyman is ELECTED VICE CHAIR.

Mr. Frederick called for nominations for Secretary. Mr. Lyman nominated Charlotte Curtis. Seconded by Mr. Frederick. Mr. Lyman made a MOTION that nominations cease. Seconded by Mr. Frederick. MOTION PASSED. Ms. Curtis is ELECTED SECRETARY.

3. **Discussion/Action on November 29, 2022 Minutes**

Mr. Lyman made a MOTION to approve the November 29, 2023 meeting minutes. Seconded by Ms. Curtis. MOTION PASSED.

4. **Discussion/Action on 2023 Tax Commitment**

Mr. Frederick made a MOTION to set the mil rate at 0.01215. Seconded by Ms. Curtis. MOTION PASSED.

5. **Continued Business**

None.

6. **Other Business**

None.

7. **Adjournment**

Mr. Lyman made a MOTION to adjourn the meeting at 9:25 AM. Seconded by Ms. Curtis. MOTION PASSED.

*Ronald Frederick, Chair • James Lyman, Vice Chair
Charlotte Curtis, Secretary*

Respectfully submitted,

Charlotte Curtis
Secretary